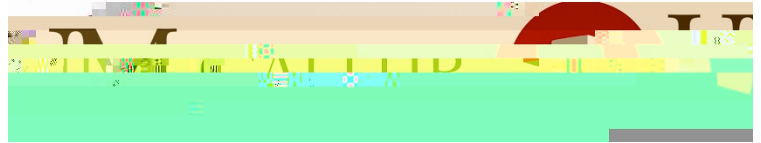


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Faculty Assembly Meeting

MINUTES

April 12th, 2019

12:30 PM

GSSTC 200

MEETING CALLED BY:	Ms. Cecilia Stafford, Faculty Assembly President
MINUTES TAKEN BY:	Keri Stevenson, Faculty Assembly Secretary
FACULTY ATTENDEES:	Antoinette Abeyta, Robert Encinio, Jim Fisk, Lewis Gambill, Bruce Gjeltama, Shirley Heying, Yi-Wen Huang, Ann Jarvis, Thomas Kaus, Joe Kee, Jr., Carolyn Kuchera, Carmela Lanza, Tracy Lassiter, Jonathan Lumibao, Matt Mingus, Kamala Sharma, Kristian Simcox, Cecilia Stafford, Keri Stevenson, Rachael Stewart, Kristi Wilson, and John Zimmerman.
GUESTS:	Stephen Buggie, Tim Knowles

**ACTION
DISCUSSION**

APPROVAL OF AGENDA

MS. CECILIA STAFFORD

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Ms. Stafford reported that, despite the presence of some unanticipated work, the online elections for the Assembly went well. Some faculty members had noted that there was no “Thank you for participating” message at the end of the election ballot, so Ms. Stafford spoke with the Opinio staff about including one in the future. She is open to hearing from faculty about what wording of the acknowledgment they would like. She also invited faculty to pass along comments or suggestions about the online elections process.

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affected by the new policy a chance to adjust. He thanked faculty once more for their welcome to him this year and for their work alongside him, as well as expression of their concerns, before he ended his report.

No further concerns or questions arose, so Professor Zimmerman turned the floor over to Dr. James Malm, CEO of UNM-

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INFORMATION

CFO'S REPORT

MR. ROBERT GRIEGO

No CFO's report was given.	

INFORMATION

**DIRECTOR OF STUDENT
SERVICES' REPORT**

**DIRECTOR JAYME
MCMAHON**

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previous statement that IT staff need to be available to help not only teachers but also students in those classes. Suggestions for spaces where this training might take place included the library, CAL, and Student Services if a position was added to their roster. Faculty called for institutional commitment to proper training for everyone who is involved in any kind of online work.

Other faculty members would like to see this commitment complemented by a commitment to technology. This might involve purchasing dedicated software to help produce videos and lessons as well as rooms set aside for instructors to create their own material. The new laptops that are being distributed do not always have the software that is necessary for professors to run their classes and show students up-to-date technology.

Faculty then commented concerning the nature of the training they believed students should receive for online courses. One Assembly member commented that other colleges implement required training for online students that is face-to-face. Students still struggle with accessing Learn, so the training should include some focus on that, as well a

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identifying new spaces where adjunct faculty may be able to work. They are also looking for lockers and storage for adjuncts. They want to make more technology available to adjunct faculty, as there is so much emphasis on the use of technology in the classroom. So far, they do not feel they have a clear response on the issue; while there are about five laptops available, it is not clear how adjuncts would be able to check them out. They have had a meeting with the CFO, and they may be able to find a budget for laptop and desktop purchases. The task force also mentioned having support for adjuncts teaching on Saturdays; in particular, technology can be more of a problem because IT staff is often not present on Saturdays.

On the problem of compensation, the task force has made some proposals. They will do research into what

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ACTION ITEM

CURRICULA COMMITTEE

DR. MATT MINGUS

DISCUSSION

Dr. Mingus explained that due to changes in the UNM core and

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matter.

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ACTION ITEM

ADJOURNMENT

DISCUSSION

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